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IT Skills

- **Basics** → Internet technology concepts and explanations of the concepts that you can find on the internet.
- **Main buttons which used to navigate**
- **Basic concepts we can find on the platform.** Differences between which is a website and a platform (e-learning). Complete with all the theoretical information platform.
- **How to navigate on the platform** (I think that is an important point because the platform will go online mainly dedicated to teaching people who have little knowledge of new technologies).
- **Internet Security** (antivirus, privacy, public image, etc.)
- **Knowing what browsers are and customize using your browser.**
- **Search engines** → how start a search, through which search engines, search engine security, etc. Main mention of the opportunities given by Google as a platform and public profile.
- **Share information securely online.**
- **Upload files to the network and download safely and legally.**
- **What is a cloud?** → all information about the clouds that exist in the same security, privacy, etc.
- **Most popular and secure Clouds:** skydrive, onedrive, google drive, we transfer, icloud. Mention video calls (Skype).
- **Blogs.** Namely all the necessary information on a blog, that information is published as publishing, as I manage, more efficient blogs, etc..
- **Social Networks** (definitions, enumeration, social impact, privacy, data sharing, influence public image, etc.) The influence of social networks (risks and benefits) → How to get the most out of social networks for productive purposes and not just as a social profile.
- **Apps.**
- **Management of emails.** Main mail platforms, how to use them, how to manage them. Advice for use and handling and safety.